



North Carolina Department of Health and Human Services
Division of Budget and Analysis
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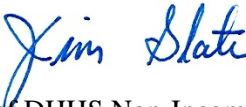
Michael F. Easley, Governor
Dempsey Benton, Secretary

James B. Slate, Jr., Director

November 26, 2007

MEMORANDUM # 2007-11

TO: Division Directors
Division Budget Officers

FROM: Jim Slate 

SUBJECT: Inventory of DHHS Non-Income Tested Services

Session Law 2007-410, House Bill 628, Section 3 requires the Department to identify all services that are funded by or through the Department's budget and that do not require income-based criteria in order for an individual to be eligible to receive the service. The provision further requires the Secretary to develop a proposal for implementing income-based criteria for eligibility for those programs.

In order to begin compiling the appropriate information to address this reporting requirement, each division is asked to complete the 'Inventory of DHHS Non-Income Tested Services' spreadsheet that is attached and send it to Deborah Landry at Deborah.Landry@ncmail.net by Monday December 10, 2007. Instructions for completing the inventory are included in the first tab of the attached spreadsheet.

This request is for services that are funded by or through the Department's budget that directly benefit individuals. Services such as, but not limited to outreach, technical assistance, research, licensing or inspections are not to be included in this inventory.

Please note that there are services provided by the department where in general individuals must meet an income test to be eligible, but subgroups do not have to meet the income test to receive the service. For example, subsidized child care is provided to families who meet an income test, however subsidized child care can be provided without regard to income for those individuals receiving child protective services. This subgroup must be reported.

The PMD may be used to complete portions of the inventory, as much of the information requested in the spreadsheet can be found in the PMD.

If you have questions about this request, including questions about what type of services to include in the Inventory, please contact Deborah Landry at Deborah.Landry@ncmail.net or at 733-4283 or Rob Kindsvatter at Rob.Kindsvatter@ncmail.net or at 733-5975.

Attachment

Cc: Dan Stewart Jackie Sheppard
Sharnese Ransome Budget Analysts